



Berean Christian Junior Academy

Est. 1906

Student/Parent Technology Agreement

Management

- The iPad/Chromebook that will be issued is the property of Berean Christian Jr. Academy and is made available as a tool for learning.
- The use of an iPad/Chromebook is a privilege and can be limited or revoked due to inappropriate use or neglect as determined faculty and administration.
- Like textbooks and other school property, the student will be assigned use of ONE iPad/Chromebook, and charger. These items must be returned to school in good working condition at the end of the school year or upon withdrawal or transfer.
- The student will access only his/her assigned iPad/Chromebook at school each day as directed by the teacher. The student is responsible for the material on and care of assigned iPad/Chromebook including charging and storing it in its designated location daily.
- The student should seek teacher direction before personalizing settings in any way. The HOME and LOCK screens are not to be changed. At no time should the student sync the iPad/Chromebook with a personal computer, “jailbreak” the device, or run any operating system updates. No password should be placed on the iPad/Chromebook in an attempt to prevent access.
- The iPad/Chromebook is pre-loaded with all apps or access to websites needed for class. App downloads or deletions are strictly prohibited.

Care and Handling of iPad/Chromebook

- The student will not mark the iPad/Chromebook or case in any way with markers, stickers, etc. The school identification barcode sticker must not be removed.
- The iPad/Chromebook will remain in the school-provided case at all times, be carried carefully, and stored on a safe surface- never on the floor.
- Drinking and eating near the iPad/Chromebook is prohibited. Students must pay attention to desktop water bottles and snacks making sure iPad/Chromebook is clear of food and drink items.
- Hands should be clean before using iPad/Chromebook. As needed, wipe the screen with a microfiber or clean cloth. No spray cleaners please.
- The battery should be charged when it reaches approximately 20% or overnight daily. When charging, line up the cable line correctly and use care when inserting and removing the cable from the port.
- Students are encouraged to bring their own headphones/earbuds and keep them in a ziplock style bag for safekeeping and easy access. Use care when inserting and removing headphones and keyboard from the port. REMOVE headphones before carrying or storing the iPad/Chromebook.
- Should any problems arise with the iPad/Chromebook, stop using the device and contact the teacher or principal for help.



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Internet Rules and Expectations

- All school policies regarding Internet usage and computer usage as stated in the school handbook apply. Berean Christian Jr. Academy Network Acceptable Use Agreement must be followed at all times. Any inappropriate web or email activity will result in loss of the iPad/Chromebook privilege.
- The school uses an Internet filter to protect students from inappropriate content while on campus. If a questionable website is accessed, the student should report it immediately so that school officials can eliminate access.
- All activity conducted on the Network is monitored and can be tracked/traced. All use of the Internet/Network should be to further education and enrich educational resources.
- Students should always exercise online safety and digital citizenship skills including protecting passwords and personal information, and treating others with respect when interacting with online tools.

Consequences of iPad/Chromebook Misuse

- Natural Classroom based consequences for minor infractions (i.e. not following directions quickly, etc.)
- Increased controls such as guided access or supervised location. Remote restrictions may be enforced.
- Loss of iPad/Chromebook privileges for a time or permanently.
- School discipline procedures for serious or repeated offenses.

Technology Code of Conduct

Electronic Information Systems (Networks) Acceptable Use and Code of Conduct Statement

We are pleased to offer students access to the school computer network. Access to the network and Internet will enable students to explore thousands of libraries, databases, and countless other resources. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. To protect student access to objectionable material, filtering software has been activated on the network. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits of access to the Internet, in the form of information resources and collaboration, exceed any disadvantages within reason. For security and administrative purposes, Berean Christian Jr. Academy reserves the right for authorized personnel to review



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system use and file content. User files and communications are not considered private or confidential.

Ultimately parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Therefore, we ask your assistance in discussing with your child(ren) the following acceptable use guidelines and student code of conduct statement. Students are responsible for good behavior on the school computer network just as they are in the the physical school classrooms. Individual users are responsible for their behavior and communication over the network. It is required that students comply with the school acceptable use guidelines and the code of conduct statement.

Network Code of Conduct

1. Be ethical and courteous. Do not send hate, harassing or obscene content; use discriminatory or obscene remarks; or demonstrate other antisocial behaviors.
2. Maintain integrity of files, data, and equipment. Do not modify or copy files/data of other users without their consent. Do not destroy, modify, or abuse the hardware or software in any way.
3. Respect intellectual property. Treat information created by others as the private property of the creator. Respect copyrights of software and other materials (i.e., music, digital images, printed text, and videos).
4. Protect the availability of the network for others. Use the network in a way that does not disrupt the use of others.
5. Maintain the integrity of the BCJA network. Do not develop or introduce viruses, worms, or other programs that potentially damage software components or computer systems.
6. Use the BCJA network and the Internet for legitimate educational purposes only. Do not use the network or Internet to access or process inappropriate or obscene material or pictures.
7. Do not use the BCJA network for commercial or political purposes.
8. Maintain personal safety when utilizing interactive communication tools, such as wikis or blogs, by not sharing personal information.



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Technology and Network Usage Agreement

Student & Parent Initial next to each requirement.

_____ I have read and agreed to follow the agreement for use of student iPad/Chromebooks.

_____ I understand and agree to follow the school Network Acceptable Use Policy.

_____ I accept responsibility for the care and content of the iPad/Chromebook assigned to me/my child for the year.

_____ I understand that iPad/Chromebook privileges can be limited or revoked as a result of inappropriate behavior.

_____ I understand that the assigned iPad/Chromebook will matriculate with me/my child each year they attend BCJA but must be returned for updates and maintenance several times a year.

_____ I understand that failure to return the following items in good condition will result in a replacement fee in the amount listed below.

iPad/Chromebook- \$400
Charger- \$20

Student Printed Name

Student Signature

Date

Parent Printed Name

Parent Signature

Date